



# WEB ASN ENTRY MANUAL

(Advanced Shipping Notice)

REV 1109.1



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## Full Cycle Global Supply Management Services.

Whether your shipment is international or domestic, requires one step or many, our full cycle global supply management services, backed by experienced and customer-focused support specialists, will ensure your goods are securely delivered to the right place at the right time and at the right price.

### Storage Trailers For Sale or Lease

Please contact your sales representative or Dave Clare at (716)447-1960 for pricing and availability



## 60 Years

INDUSTRY EXPERIENCE

Decades of Industry Experience

Formerly "Speed Transportation", Carl T. Savarino is the third generation CEO of this Western New York based, family-owned business. [Our History.](#)

- MY SPEED LOGIN
- INTERNATIONAL TRACKING
- TRACK A PRO
- TRACK PAPS RELEASE
- CONTACT US

Go to [www.speedgs.com](http://www.speedgs.com) , Select MY SPEED LOGIN

## Full Cycle Global Supply Management Services.

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### User Login

User Name:

Password:

[Terms of Use](#)

If you do not currently have a login for our data center, please contact our sales department at [sales@speedgs.com](mailto:sales@speedgs.com).

Enter User Name & Password (CASE SENSITIVE) and select Log In Now



[Warehouse Services](#)

View Order History,  
Tracking Information,  
Realtime Inventory,  
Receipt History, and  
Personal Views



[Warehouse Tools](#)

Submit New Orders,  
Impending Receipt  
Information and  
Document Retrieval



[Transportation Services](#)

Check Delivery Status  
and Freight Bill Charges.  
View Proof of Delivery and  
Bills of Lading

Please Note: Charges listed in the data center are for informational purposes only.  
Internal handling fees & charges are not included, and the information contained on this  
site does not replace your invoice.

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Select Warehouse Tools



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YOU ARE LOGGED IN

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▼ **Warehouse Tools**

- ▶ [ASN Entry](#)
- ▶ [ORDER Entry](#)
- ▶ [Document Retrieval](#)

Select ASN Entry

▼ Warehouse Tools

- ▶ [ASN Entry](#)
- ▶ [ORDER Entry](#)
- ▶ [Document Retrieval](#)

**Account Information**

Account Code: [TESCOM](#)  
Receipt ID: [WEB0842-ukL](#)

**Vendor Information**

Vendor Name:   
Address1:   
Address2:   
City:  State:  Zip:  Country:

Vendor:

Ship From Same as Vendor

BOL#/REF#:   
Expected Date:

PRO#/CONT#:

[Add Items](#)

Your Account Code is defaulted and the system assigns the Receipt ID number

Enter **Vendor Name** and Address or select **Vendor drop down box** and select

System defaults to “Ship From Same as Vendor” – is false, uncheck the box and enter Shipper information in the pop up

**BOL#/REF#** - This is your reference number

**PRO#/CONT#** - Please enter the tracking number or container number

**Expected Date** – Enter the date the shipment is expected to arrive – there is a pop up calendar for your convenience

Account Code: TESCOM

Receipt ID: WEB0011

Vendor Name:

Vendor:

Address1:

Address2:

City:

State:

Zip:

Country:

Ship From Same as Vendor

Ship From Name:

Address1:

Address2:

City:  State:  Zip:  Country:

BOL#/REF#:

PRO#/CONT#:

Expected Date:

If the “**Ship From Same as Vendor**” box is unchecked, you will see a pop up to enter the Shipper Information

Once complete, select **Add Items**

▼ Warehouse Tools

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Item Code	Lot NO	Total Qty	Qty On Hand	
<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text" value="1"/>		<input type="button" value="Submit Line Item"/>
<input type="checkbox"/> New Item				

Enter first item number – as you begin to enter the item, you may use the drop down and select for existing items in the SKU Master

Enter Lot Number if applicable

Enter the quantity to be expected on the receipt

You will notice the quantity on hand is visible, which may assist you in determining the amount of product to ship to the warehouse

Once complete select Submit Line Item and continue to the next item



Item Code SELECT	Lot NO Any	Total Qty 1	Qty On Hand 235.00000	<a href="#">Submit Line Item</a>
<input checked="" type="checkbox"/> New Item				
Item Code 9846586	Lot Number 66578	Qty 100		
Freight Class 70	NMFC Code 84293	Description 1/2 inch Rubber Widgets, Black		
Unit of Measure	Value			
EACH	1			
CASE	Value 100 (EA/CS)	Dimension 24x12x12 (L*W*H)	Weight 50 (LB)	
PALLET	Value 2000 (EA/PLT)	Dimension 42x48x64 (L*W*H)	Weight 1000 (LB)	<a href="#">Add New Item</a>

[Complete Receipt](#)

	LINE	Item	Lot	Quantity
<a href="#">Delete</a>	1	178117		100.00000
<a href="#">Delete</a>	2	20080618	2323652	100.00000

If an item number does not exist in the item code drop down, select **New Item** and a pop up will appear for you to enter the new item detail – you may enter up to 5 new items on one receipt

Enter a Lot number only if the item is to be lot controlled

Freight Class and NMFC Codes are required for truck shipments within the U.S. – if you are not sure of this information, please contact your Speed Representative

Please enter the description as you wish it to appear on all related documents (packing slip, etc)

Unit of Measure (UOM):

The smallest UOM is an EACH which equals “1” – please enter the specifications for cases and pallets – if you do not order product in eases, but rather full case quantities only, the UOM value for CASE will also equal “1”. Dimensions and weight are required for shipping purposes

Once all new item data has been entered, select Add New Item and continue

You will notice you can view your line items as you go, enabling you to make any corrections

When all items have been entered, select Complete Receipt



WELCOME!  
YOU ARE LOGGED IN

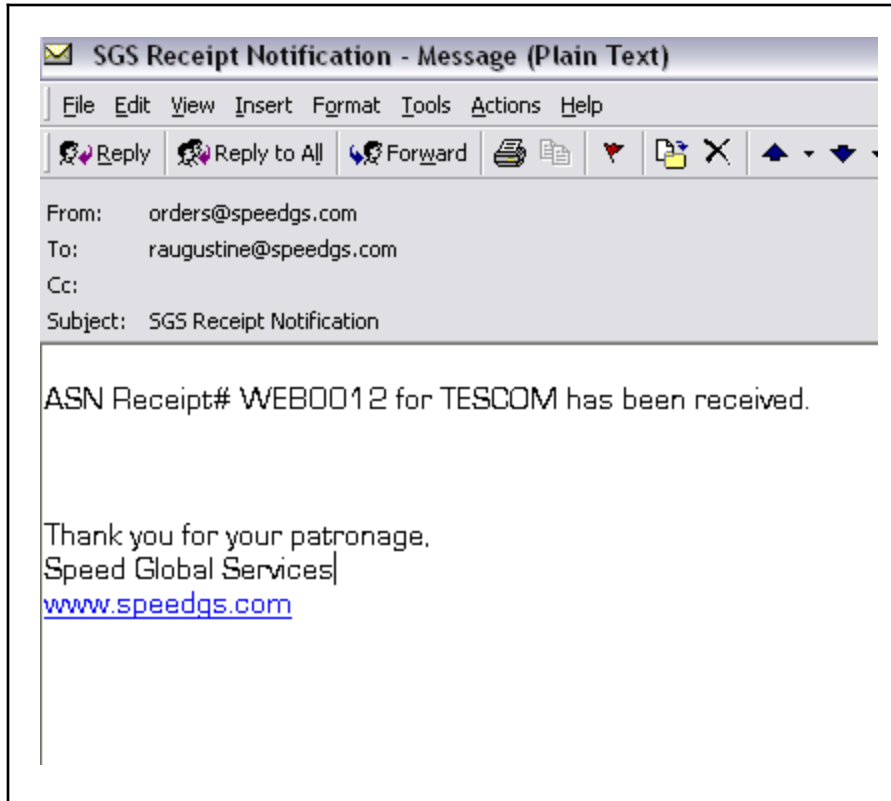
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▼ **Warehouse Tools**

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**The Data was Successfully Inserted.**

This message displays when an ASN has been successfully transmitted  
If you have additional ASN's, select ASN Entry and begin again



An auto email alert will be sent within 30 minutes of entry during normal business hours, confirming your ASN has been received.

After hour ASN's will be confirmed on the following business day.

If you do not receive a confirmation email, please contact our Client Relations Department at [service@speedgs.com](mailto:service@speedgs.com) or 716-447-0522 x290