



Supply Chain Questionnaire - Business Partners

IF YOU ARE A C-TPAT MEMBER PLEASE SEND US A MONITORING REQUEST PER INSTRUCTIONS BELOW AND COMPLETE THIS PAGE ONLY

*Are you C-TPAT Certified? Y/N

If C-TPAT certified please go to the following link, <https://ctpat.cbp.dhs.gov/trade-web/index>, log into your account and request to be monitored by Royal Customs Brokers, Inc. DBA Speed Global Services Inc. and Speed Motor Express DBA Speed Global Services Inc. as this is a requirement by C-TPAT.

*Are you PIP Certified (Partners in Protection through Canada Border Services Agency)? Y/N

*Have you obtained certification in a supply chain security program being administered by a foreign Customs Administration? Y/N. If yes, provide the name of the foreign program and any identifying certification numbers _____

Purpose: Speed Global Services has committed to participation in the Customs Trade Partnership Against Terrorism (CTPAT) program administered by U.S. Customs. CTPAT is a supply chain security program designed to strengthen the U.S. borders and supply chain. The information you provide will only be used in validating the adequacy of our supply chain security of business partners.

Instructions: Please complete this company data page along with each questionnaire for each business unit. All questions should be answered honestly as the responses are subject to review by Speed Global Services, and U.S. Customs personnel. If a process does not apply to your operation, please enter "N/A". It is important that the company can substantiate all questions answered "yes" if U.S. Customs requests verification at a later date.

Company Name:

Company Address:

Security Contact Info (Name, Title, Phone, Fax, Email):

Signature:

Title:

Date:

IF YOU ARE NOT C-TPAT CERTIFIED, PLEASE COMPLETE THE FOLLOWING SECURITY RELATED QUESTIONNAIRE:

Company / Facility Overview

1. What type of activities are performed at this facility?
2. What are the hours of operation for the facility?

Business Partners

1. Does your company have written and verifiable processes for the selection of business partners, including customers, contractors, carriers and vendors? Y/N
2. Are the contract companies who provide transportation and cargo handling services members in C-TPAT, or have they committed in writing to following the C-TPAT Security Guidelines? Y/N
3. Does your company have documented service provider screening and selection procedures to screen the contracted service provider for financial soundness, ability to meet contractual security requirements and the ability to identify and correct security deficiencies as needed? Y/N

Physical Security

1. Does your facility have physical security features to help deter unauthorized access? Y/N
2. Is perimeter fencing in place around the facilities? Y/N
3. Is adequate lighting available throughout the interior and exterior of the facility including parking areas? Y/N
4. Is a video surveillance system in place in both the interior/exterior of facilities? Y/N 5. Is the facility equipped with a burglar alarm system and/or patrolled by a security officer during non-operational hours? Y/N
6. Do employees wear identification badges? Y/N
7. Are records kept of any visiting persons? Y/N
8. Does your facility have locking devices on all entry/exits points? Y/N

Access Controls

1. Does the facility utilize methods for the positive identification, recording, and tracking of all employees, visitors and vendors? Y/N
2. Are procedures in place for the challenging of unauthorized/unidentified persons? Y/N
3. Are employees required to wear photo identification badges? Y/N

4. Are visitors required to wear identification badges? Y/N

Procedural Security

1. Are procedures in place to ensure all information required in clearing of cargo is legible, complete, accurate and reported in a timely manner? Y/N

2. Do you have procedures to protect against the introduction of erroneous information on cargo documents? Y/N

3. Are shortages, overages, and other significant discrepancies or anomalies resolved and/or investigated appropriately? Y/N

4. Are procedures in place to notify CBP and/or other appropriate law enforcement agencies if illegal or suspicious activities are detected? Y/N

Personnel Security

1. Do prospective employees complete an application when applying for employment? Y/N

2. Are pre-employment screening and background checks conducted? Y/N

3. Are prospective employees subject to drug and/or alcohol testing? Y/N

4. Do you maintain current personnel files on employees? Y/N

5. Do you have procedures in place to remove identification, facility and system access for terminated employees? Y/N

6. Are personnel security policies and procedures documented, controlled, communicated to applicable employees and periodically archived and updated by company management? Y/N

Information Technology Security

1. Does the company use individualized access accounts? Y/N

2. Are passwords used and required to be changed periodically? Y/N

3. Is there a system in place to identify improper access, tampering, or altering? Y/N

4. Are systems protected from power interruptions by a generator? Y/N

Customs-Industry Partnerships

1. Does the company participate in any other customs-industry partnership programs? If not, do you plan to participate? Y/N

1a. Does the company participate in the Carrier Initiative Program (CIP)? Y/N

1b. Does the company participate in the Super Carrier Initiative Program (SCIP)? Y/N

1c. Does the company participate in the Business Anti-Smuggling Coalition (BASC)? Y/N